



August 7, 2024

Tammy Thatcher, Planning and Permitting Assistant  
City of Auburn Planning, Permitting & Code Department  
60 Court Street  
Auburn, ME 04210

**Re: Site and Subdivision Plan Application  
1315 Minot Avenue Residential Apartments  
1315 Minot Avenue, Auburn  
CEP Holdings, LLC - Applicant**

Dear Tammy:

On behalf of CEP Holdings, LLC we have prepared the enclosed application, plans and supporting documentation for Site & Subdivision Plan review of a proposed 24-unit residential development project on a 11.8-acre property located at 1315 Minot Avenue, in Auburn. I was hoping that you could distribute the application materials at your discretion amongst the City Staff and any other review agents such as Auburn Water & Sewer.

The property is located in the General Business 2 (GB2) Zone and is generally undeveloped except for the portion of the site located near the middle of the southerly property line adjacent to Minot Avenue, which has been improved with a gravel pad and driveway. The applicant is proposing to build 24 dwelling units in four (4) multi-family buildings with off-street parking and two (2) storage buildings.

Upon your review of this information, please let us know if you have any questions or require any additional information.

Sincerely,

DM ROMA CONSULTING ENGINEERS

J.P. Connolly  
Senior Project Engineer